

RECRUITING MANAGEMENT

Recruiting Management offers advanced tools to assist recruiters and hiring managers with the entire hiring process, beginning with requisitions, sourcing, applicant tracking and management to interviewing and final job offer.

STREAMLINE THE RECRUITING PROCESS

Recruiters will have detailed information about each applicant, as well as information about where the applicant is within the process, at any point in time.

Recruiting transforms applicant resumes sent via email, or submitted via your web site, into applicant data. Applicant records are automatically populated with key fields, including name, address, skills and education.

COMPANY BRANDING/PERCEPTION

As part of the process, applicants are sent a “resume received” email with additional instructions specific to your company and hiring procedures.

Recruiting lets you track detailed position and requisition data for all company openings. It supports both job and position management methodologies.

QUICKLY FIND THE BEST CANDIDATES

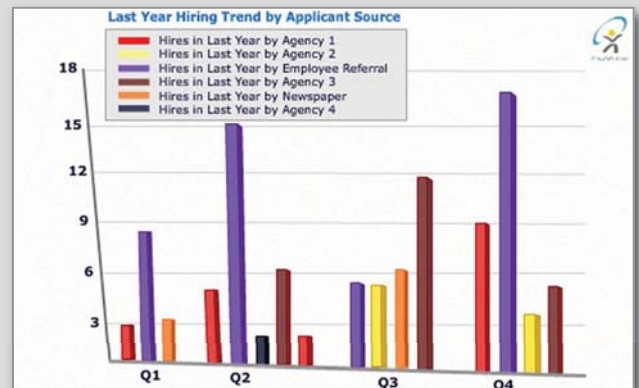
Recruiting will match applicants and positions based on required skills, identifying the best applicants and significantly reducing time spent in the qualification process.

Recruiting generates all types of correspondence, including “resume received”, invitations for interviews, job offer letters and other communications.

Detailed requisition budgeting provides excellent cost analysis on your recruiting effectiveness.

HIGHLIGHTS

- ✓ Post jobs to company website and/or job boards
- ✓ Targeted pre-screening and interview questions
- ✓ Search internal and external candidates
- ✓ Creates “Best Match” ranking of candidates
- ✓ Assists with scheduling interviews
- ✓ Offers the convenience of “one-click-hire”, so the information doesn’t need to be entered again
- ✓ Generates required EEO reports to help you stay in compliance and review your diversity programs



Applicant Interviews
Edit data and press **Save** to keep it.

Applicant: Boyer, Elizabeth Resume: [Search]

| General | Questions |
|--|-----------|
| Event Id: 1stRt (First Interview) | |
| Requisition#: 12411 (Software Developer) | |
| Interview Date: 06/20/2009 | |
| Interview Start Time: 10:00:00 am | |
| Interview End Time: 11:30:00 am | |
| Interviewer: 498 (Alas, Dennis) | |
| Scheduler: 9582 (White, Tom) | |
| Interview Results: [Search] | |
| 1st Round Interview Scheduled | |



FUNCTIONAL AREAS COVERED

RECRUITER

- Resume loading and parsing
- Auto populates key data fields
- Tracks prior employment and skills
- Applicant interview scheduling
- Auto generates notifications
- Tracks requisition status
- Desirability index and information index
- Optional Candidate Self-Service
- Assignments to requisitions

HR MANAGEMENT

- Create requisitions for jobs or positions
- Track requisition budgets
- Review applicant statuses by requisition
- Track skills required for each requisition
- Perform “best match” on requisitions
- Correspondence and interview tracking
- “One-click-hire”- no re-keying!
- Recruiting metrics
- Background/employer/reference check completion

ABOUT NUVIEW SYSTEMS

NuView Systems is a global provider of HR & Payroll software tools that enable business strategy through advanced HR technology, across the enterprise, on a worldwide basis. Designed for organisations with a strategic HR vision, which utilize our flexible technology to achieve that vision, NuView’s clients are leading organisations that have improved organisational effectiveness and earned global recognition for the strategic delivery of HR & Payroll services to their respective organisations.

NuView’s web native product suite has won numerous awards, including “Top Ten HR Products of the Year” by Human Resource Executive magazine, and a Human Resource Technology Excellence Award for Innovative & Creative Development of HR Technology Solutions – HRMS.



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RECRUITING MANAGEMENT

HR & BENEFITS ADMINISTRATION
SELF-SERVICE (ESS & MSS)
CANDIDATE SELF-SERVICE
COMPENSATION MANAGEMENT
TRAINING ADMINISTRATION

PERFORMANCE MANAGEMENT
SUCCESSION MANAGEMENT
TIME ENTRY
PAYROLL
REPORTING

METRICS
LEGAL LINE
GLOBAL CAPABILITIES