

HR & BENEFITS ADMINISTRATION

HR & Benefits Administration is a flexible, user-friendly tool that helps compensate staff, maintain demographic information and administer comp & benefit options for your global workforce.

A wide range of company and employee data is maintained centrally, which can be included in standard or ad hoc reports.

Employee specific data includes everything from previous employment, compensation history, benefit elections, 401(k) options, job skills, emergency contacts, company issued property, I-9, performance reviews and other information – all at your fingertips.

POWERFUL SEARCH CAPABILITIES

Search for employees using name, employee ID, payroll ID, employment status, job, location or department, or customize your own search.

Our system makes finding and displaying the data you need easy and efficient.

UNLIMITED UDF'S AND MORE

If your company needs additional fields, or even tables, our underlying toolset lets you quickly and easily add these to the database and displayed forms. These can be used in reports, searches and even calculations.

The standard report library includes benefit statements, total compensation and compliance reports such as EEO-1, EEO-4, Vets 100, OSHA 200, 300, 300A & 301, HIPPA certificate and COBRA.

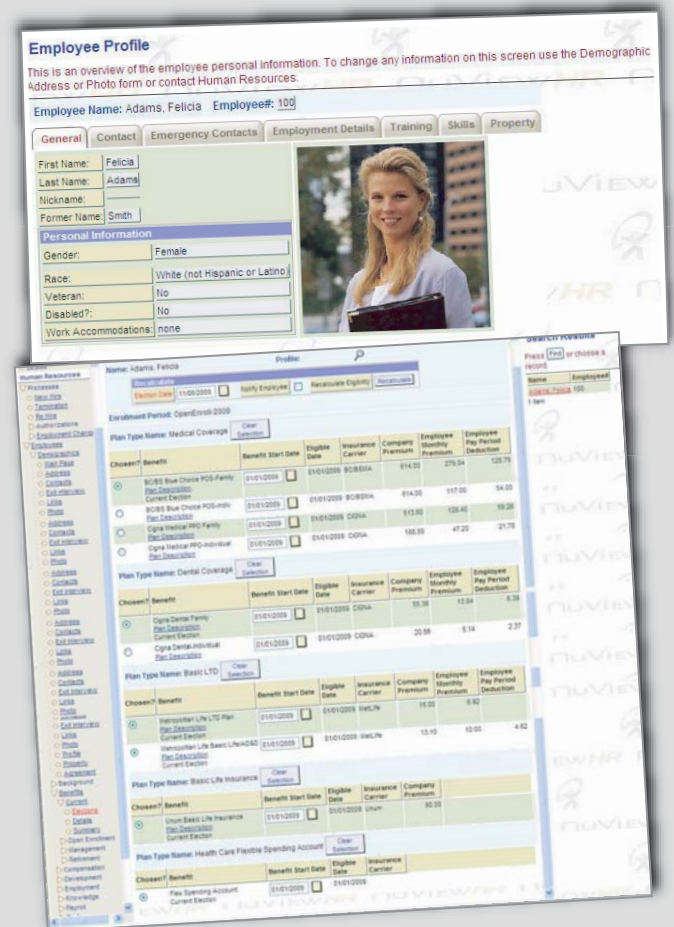
CREATE YOUR OWN REPORT

A built-in ad hoc report writer and query tool provides great flexibility in generating answers to your questions, creating reports against specific criteria and generating standard letters and emails for a wide range of HR activities.

Any level of user, from novice to expert, can generate the report they need.

HIGHLIGHTS

- ✓ Open enrollment
- ✓ New hire on boarding
- ✓ Skills & competencies/certifications/licenses
- ✓ Compliance reporting
- ✓ Basic org chart
- ✓ Advanced workflows & wizards
- ✓ Entity assignment



FUNCTIONAL AREAS COVERED

DEMOGRAPHICS

- Employee profiles
- Emergency contacts
- Immigration data
- Property/asset tracking
- Relocations
- Previous employment
- Skills/competencies
- Photograph
- Certifications/licenses

EMPLOYEE COMPENSATION

- Salary reporting
- Compensation structures
- Salary components
- Stock offerings/ Bonus & Incentives

LEAVE / PTO

- Absence accruals
- Time off requests
- FMLA

BENEFITS

- Unlimited plans
- Cafeteria benefits, FSA/ HSA's
- Flexible eligibility rules
- Carrier interfaces
- International benefits
- 401k / 403B Plans
- COBRA administration

PERFORMANCE

- Skills
- Education
- Training needs
- Courses taken/competencies
- Reviews
- Discipline - outcomes & timeframes

ABOUT NUVIEW SYSTEMS

NuView Systems is a global provider of HR & Payroll software tools that enable business strategy through advanced HR technology, across the enterprise, on a worldwide basis. Designed for organisations with a strategic HR vision, which utilize our flexible technology to achieve that vision, NuView's clients are leading organisations that have improved organisational effectiveness and earned global recognition for the strategic delivery of HR & Payroll services to their respective organisations.

NuView's web native product suite has won numerous awards, including "Top Ten HR Products of the Year" by Human Resource Executive magazine, and a Human Resource Technology Excellence Award for Innovative & Creative Development of HR Technology Solutions – HRMS.



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HR & BENEFITS ADMINISTRATION

SELF-SERVICE (ESS & MSS)
RECRUITING MANAGEMENT
CANDIDATE SELF-SERVICE
COMPENSATION MANAGEMENT
TRAINING ADMINISTRATION

PERFORMANCE MANAGEMENT
SUCCESSION MANAGEMENT
TIME ENTRY
PAYROLL
REPORTING

METRICS
LEGAL LINE
GLOBAL CAPABILITIES